



EMAIL AND TEXT SERVICE AND ONLINE PAY SYSTEMS NOW BEING USED BY SHIVERERS

We are delighted to inform you that we are now able to send messages, information and alerts home via e-mail and text message thanks to a system called HomeContact.

HomeContact is a **secure** web based system designed specifically for schools and youth organisations to enable messages to be sent directly into parents' e-mail and mobile inboxes. Shiverers has now subscribed to use the system with the aim of helping us to get news and information to you in a more reliable and efficient manner.

We have taken your email and mobile details from the Membership Circulation List, and you should receive a Welcome Email from Home Contact within the next couple of days, which will activate your account. If you do not receive this, then it will mean that you will need to register and you should do this by following the **Getting started instructions** below:

Getting started instructions:

1. Log onto www.homecontact.co.uk > click the "Register" button from the left hand navigation.
2. Enter your name & the Shiverers PIN number (below) in the fields. Then, tick the checkboxes to add your email address(es) and mobile number(s). Once done, click 'Sign-Up' to proceed.
3. Follow the on-screen instructions to find and pair your child(ren) with your account.
4. Once you have selected **ALL** your children click 'Next' to complete the registration.
5. Your child pairing will now go to the Shiverers Club Secretary for authorisation and you should receive a welcome email from our system confirming your login details. You may need to check your spam/junk folder.

PIN Code: {36CKL}

Note: Ensure the address '**messages@homecontact.co.uk**' is added to your contacts/safe/friends list.

If you are having trouble registering please e-mail support@homecontact.co.uk for help.

Once you have registered on Home Contact we will be able to accept credit & debit card payments for items such as monthly membership fees, gala fees and other miscellaneous payments.

We are hoping that this will prove to be a more convenient way for parents to make payments to the Club and also means you no longer have to pay by cash and/or cheques. It also provides you with proof of payment automatically.

The system is completely secured to the same level as leading online stores, and your card details are NEVER stored either by us or HomeContact. It's also incredibly easy-to-use.

For parents that already receive email messages from us you do not need to do anything to register for this service. All you need to do is look out for special payment links that are contained at the bottom of emails that we send you when we're requesting a payment. **If**

you are not registered with an email address then you will not be able to take advantage of this alternative method of payment.

IMPORTANT: Please be assured that HomeContact treat the security of your data with the utmost importance and are registered with the data protection registrar and to this end **guarantee** the security of your details. The system is also free of any advertising and parents who sign up will not receive any e-mails or texts from advertisers or any other third parties. The online payment system is also fully PCI compliant, which is the industry for handling credit/debit card data.

If you have any questions please free to contact HomeContact directly who will be more than happy to answer any questions or queries you may have. Their website is: www.homecontact.co.uk.

We look forward to using the system and hope it is of benefit to you.

Michelle Hunt
Shiverers Club Secretary